



# City of Long Beach

## UTILITY USERS TAX REFUND CLAIM FORM INSTRUCTIONS

A Utility Users Tax (UUT) refund of 1% is due to Long Beach residents and businesses for the time period of October 1, 2000 to February 28, 2001.

The following utility companies have already processed or will be processing UUT credits for their Long Beach customers. If you are a customer of one of these companies and had an open account during the refund period you will **NOT** need to file a refund application. Your UUT refund has or will be automatically credited to your account.

- ▶ City of Long Beach – Gas
- ▶ City of Long Beach – Water
- ▶ Southern California Edison (SCE)
- ▶ New West Energy
- ▶ Verizon Local Telephone (*formerly GTE*)
- ▶ Enron Energy (*including former PG&E*)

**IF YOUR UTILITY COMPANY IS NOT LISTED ABOVE OR YOU HAVE CLOSED YOUR UTILITY ACCOUNT, YOU WILL NEED TO FILE A REFUND APPLICATION.**

### WHO SHOULD USE THIS FORM?

Long Beach residents and businesses who, between October 1, 2000 through February 28, 2001, had open utility accounts and paid UUT to a utility company that is **NOT** listed above. This application is also to be used to claim refunds for any closed utility accounts. Utility accounts can include non-City owned gas and water companies, electric companies, long-distance telephone companies and cellular telephone companies. UUT is not applied to cable television service.

### INSTRUCTIONS:

Complete this application to request a Utility Users Tax refund. In order to qualify for a refund, you must:

- 1) Have had an open account during the period of October 1, 2000 through February 28, 2001.
- 2) Attach a copy of the monthly bills for each utility company and for each month that you are claiming a refund. The utility bills must include your name, address, account number, total amount of the bill, and the amount of UUT charged.

**REMEMBER TO ATTACH A COPY OF THE UTILITY BILL FOR EACH COMPANY AND FOR EACH MONTH THAT YOU ARE REQUESTING A REFUND.**

Please contact your utility company if you do not have copies of your bills. If you need assistance completing this application, please call (562) 570-5700. Return the completed application, with copies of all bills attached, to:

City of Long Beach  
Attn: City Treasurer  
333 W. Ocean Blvd., 6<sup>th</sup> Floor  
Long Beach, CA 90802

**Please allow up to 12 weeks for refund**



# City of Long Beach Utility Users Tax (UUT) Refund Claim Form

**RETURN TO:**  
City of Long Beach  
Attn: City Treasurer  
333 W. Ocean Blvd., 6<sup>th</sup> Floor  
Long Beach, CA 90802

Business ☐

Residential ☐

Name (please print) \_\_\_\_\_

Service Address \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone Number (\_\_\_\_) \_\_\_\_\_

**List the utility companies that you are claiming a Utility User Tax refund (use additional forms if necessary):**

Company Name \_\_\_\_\_ Company Name \_\_\_\_\_

Account Number \_\_\_\_\_ Account Number \_\_\_\_\_

Company Name \_\_\_\_\_ Company Name \_\_\_\_\_

Account Number \_\_\_\_\_ Account Number \_\_\_\_\_

***Refunds are eligible from October 1, 2000 through February 28, 2001.***

**For each month, add the total amount of UUT that you paid to the utility companies listed above and write it below:**

October 2000 \$ \_\_\_\_\_

November 2000 \$ \_\_\_\_\_

December 2000 \$ \_\_\_\_\_

January 2001 \$ \_\_\_\_\_

February 2001 \$ \_\_\_\_\_

**Then, add the  
total amount of  
UUT paid during  
the 5 months and  
write it below**

**Total amount of refund due:**

\$ \_\_\_\_\_ **x .10** = \$ \_\_\_\_\_  
Total amount UUT paid multiply by .10 Amount of refund due

## **SAMPLE CALCULATION:**

Months Claimed	Total Monthly UUT Paid
Oct 2000	\$ 4.45
Nov 2000	\$ 3.19
Dec 2000	\$ 6.89
Jan 2001	\$ 5.26
Feb 2001	\$ 3.34
<b>Total</b>	<b>\$23.13</b>

**Total amount of refund due:**  
**\$ 23.13 x .10 = \$ 2.31**

I understand that any misrepresentation or failure to disclose the correct information on this claim form may result in liability and/or criminal penalties under the Long Beach Municipal Code.

"This declaration is made under penalty of perjury under the laws of the State of California that the foregoing is true and correct."

\_\_\_\_\_  
Signature on \_\_\_\_\_ Date at \_\_\_\_\_ City/State Social Security or Taxpayer ID Number

**In order to receive your refund, please complete this form and provide copies of the following documents:**

- Attach copies of the monthly bills from each utility company and for each month you are claiming a refund. You will qualify for a refund only if you had an open account between October 1, 2000 through February 28, 2001, and you paid utility users tax. Please contact your utility company for copies of your bills if you do not have them.
- Utility bills must include your name, address, account number, total amount of bill, and amount of utility users tax charged. The refund payment will be made to the name appearing on the account.
- If you need assistance completing this form, please call (562) 570-5700.

### **For City Use Only**

Application reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_

**Please allow up to 12 weeks for refund**